

TIVOLI FREE LIBRARY BOARD OF TRUSTEES

ANNUAL MEETING

MARCH 19, 2024

Present: Laura Gail, Lisa, April, Deborah, Danielle, Jeanette, Mary, Gautam
Andy participated via Zoom.

Absent: Hildegard

Members of the Public: Two prospective trustees - Abigail Mack and Felicia Keesing Ostfeld

There being no members of the public present there was no public comment period.

President Laura Gail opened the meeting at 6:36 and stated that the minutes of the special meeting on March 11 would be approved at the following board meeting. Minutes from the February 20 meeting were approved on a Mary/Gautam motion.

The Director's report was reviewed with no comments, and was approved on a Lisa/Jeanette motion.

The Treasurer's report was presented by Gautam, who thanked Laura Gail for her contributions to creating new, better financial reports for the library. In response to questions regarding a CD that is maturing in April, Gautam agreed to share information about the pros and cons of reinvesting in CDs vs. treasury bills. Gautam presented the warrant, which was approved on a Jeannette/Deborah motion. The Treasurer's report was approved on a Mary/Lisa motion.

Laura Gail presented a President's report. She explained that Tobi accepted the library director position on April 10. Laura Gail noted that the renegotiation of the lease and finalizing the by-laws were unfinished business that would need to be addressed in the coming year. The President's report was approved on a Jeannette/Katie motion.

The Facilities committee presented a draft facilities plan. Their report was approved on a Gautam/Lisa motion.

Gautam noted that the Finance Committee would need to present an amended budget to reflect the specifics of the new director's package, and that he would call a committee meeting to get this done.

Nominating committee: Five board members are leaving (Lisa, Laura Gail, Jeannette, Hildegard, and Deborah). April needs to be re-elected. The committee identified 10 prospective new members. 3 declined to participate, one agreed but then withdrew, and one was found not to be available. Five are running: Elizabeth, Franz, Abigail and Felicia, plus April running for re-election.

Michelle presented the Annual Report to the State, which was approved on a Danielle/Deborah motion.

The board discussed the lease renewal. 60 days notice is needed (May 30). This would be for a five year renewal of a lease charging \$1,000/year toward utilities plus \$1. A motion was made to refer this issue to the facilities committee for discussion and was approved on a Jeanette/Gautam motion.

Revisions to the Personnel policies were made re: accrual and rollover of vacation/sick/personal time. The amendments were approved on a Lisa/Jeannette motion. Michael will update the Personnel policy and the facilities plan.

The board agreed to review and discuss any changes to the bylaws at a future meeting.

Elections for new board members were held. Laura Gail asked for nominations from the floor for officers but none were put forward.

Five board members were elected.
Andy was elected as board president.
Gautam was elected as treasurer.
The vice president and secretary positions were left open.

Andy shared comments thanking Laura Gail for her service to the board.

Laura Gail noted that Michelle's retirement party will be April 6 at 2 pm.

The meeting was adjourned at 8:00 on a Mary/Gautam motion.

Respectfully submitted,

Katie McMillan Culp
Substitute secretary