

**Tivoli Free Library  
Board of Trustees Meeting  
May 18, 2021**

Present: Laura Gail, Leigh, Jeanette, Gautam, Joe, Wendy, Jennifer, Hildegard, Linda, Penny, Michele (ex officio)

Absent: -0-

Laura Gail opened the meeting at approximately 6:35 p.m.

**Minutes:** Minutes of the April 20, 2021 meeting were unanimously accepted on a Gautam/Jeanette motion.

**Director's Report:** Additional to the submitted report, Michele stated that Arobi was offered a full time position at Bard and will be leaving at the end of June. She is giving consideration to continuing conducting classes. Mid-Hudson will be doing one more run a week which translates to a faster turn around time for interlibrary loans. The booksale was fun. Earnings were \$34.50 and \$46 in donations. Michele stated that Rich Harlin from the new tech/computer services firm has done a site survey and will relocate wifi access areas. Currently one is on the floor.

On a Leigh/Linda motion the Director's Report was unanimously accepted as presented.

**Treasurer's Report:**

Treasurer's report: April 2021	
Income	\$ 912.84
Expenses	\$ 13,079.98
Assets	\$481,221.23

On a Leigh/Joe motion the Treasurer's report was accepted as presented. On an Hildegard/Leigh motion the warrants for 4/16/21 – 5/13/21 were approved.

There was discussion about moving the \$50,000 which is in a Rhinebeck Savings Bank account. We will have to check with Mid-Hudson to determine where we can invest. The understanding is that we can only invest where the money will be covered by the FDIC.

**Committees:**

**Facilities & Tech** – Gautam brought up the topic of cyber attacks and we are secure. There is separate wifi for staff and public. Mid-Hudson has patron information. There was a question on how this is secured.

**Finance** – no meeting

**Governance** – no meeting

**Personnel** – Joe reported that the committee will be meeting with Michele next week to do her evaluation. A question was raised about Arobi's position and how it will be filled. Michele stated that before she can act on filling it she needs to speak with Noelle about her hours and whether or not she would want to increase them.

**Outreach** –Wendy stated that the main focus of their meeting was so that the new board members could learn what was done in the past. The committee is committed to three events for 2021: June 12, World Wide Knit in Public Day; Hardscrabble Day in September; and, The Great Give Back in October. There was a lot of discussion about how the committee could raise awareness of the library's presence.

Linda brought up Red Hook Together which includes staff from both the Red Hook and Tivoli libraries, that it is issue oriented and that they generally talk about programs.

**Other Business:**

**Board Meeting Format** – spoke about zoom vs. in person. Laura Gail will check with the village on their mask mandate for inside the building.

**Future of the Library** – as it related to the 5 year plan

- a. Immediate goal – revamp evaluation process to adopt a more concrete criteria method for the library director and that the board should consider doing a self-evalutaion
- b. 5 year plan – review it as a group to brainstorm and see what goals need to be met. Much discussion concerning need to review the entire plan and various specific points to see what is working and what is not as well as considering future needs. Laura Gail will set up a meeting to begin this process.
- c. Gautam suggested that the website be reviewed for vision and mission.
- d. Also suggested was that patrons be included in the planning process.

**Adjournment:** The meeting was adjourned on a Hildegard/Linda motion at 7:46 p.m.

Respectfully submitted,

Hildegard Edling  
Secretary